

TAU BETA SIGMA

FOR GREATER BANDS

NATIONAL
HONORARY
BAND
SORORITY

P.O. BOX 849 STILLWATER, OK 74076-0849 405.372.2333 TBS@TBSIGMA.ORG TBSIGMA.ORG

ERIKA POPE
NATIONAL PRESIDENT
ERIKAPOPE@TBSIGMA.ORG

SIOBHAN WILKES
VP FOR MEMBERSHIP & EXPANSION
SIOBHAN@TBSIGMA.ORG

DR. LATOYA WEBB
VP FOR PROFESSIONAL RELATIONS
LATOYA.WEBB@TBSIGMA.ORG

LESLIE GARTIN
VP FOR SPECIAL PROJECTS
LESLE@TBSIGMA.ORG

ALLISON LEEMANN
VP FOR COMMUNICATION & RECOGNITION
ALLISON@TBSIGMA.ORG

DR. DAWN FARMER
CHAIR, BOARD OF TRUSTEES
DAWN@TBSIGMA.ORG

DAVID ALEXANDER
CHAIR, TBS ALUMNI ASSOCIATION
TBSAA-CHAIR@TBSIGMA.ORG

STEVE NELSON
NATIONAL EXECUTIVE DIRECTOR
NELSON@KKYTBS.ORG

August 15, 2022

Sisters of Tau Beta Sigma, Chapter Sponsors, and Directors of Bands,

Greetings in the bond of service to music! We hope that each of you are doing well and that each of you have found the time during these past summer months to revel in the success of navigating full returns to in-person learning last year. As summer band rehearsals and band service projects begin to rev up, the National Leadership Team would like to share some information to assist each chapter with meeting national obligations during the 2022-2023 school year.

Chapter Personnel Report

The 2022-2023 Chapter Personnel Report for your chapter is now available for submission in the Online Membership & Reporting System (OMRS). The names that are pre-populated on this form are members who were active or were reported as new initiates during the 2021-2022 academic year. Use the "Members to Add" section for any additional names that may be missing from the list (If a member is transferring to your chapter, please complete the Transfer Member Form prior to submitting your Chapter Personnel Report in order to verify their status, and have their name added to your report. The form can be found [here](#)). If chapters have Initiate Registration Forms that are still pending in the OMRS, those will need to be completed before starting the Chapter Personnel Report. Be sure to fill out the membership status of each person listed, even if it is "inactive" or "alumni." The Chapter Personnel Report also includes an expected graduation date. This field is required for each member reported as Active, Associate, or Conditional. Some other items to remember:

- Prior to beginning the Chapter Personnel Report, please ask each of your chapter members to log in to the OMRS to check their name, address, and personal email address (the use of a non school affiliated email address in the OMRS is recommended). Each member has their own account and should verify that the correct information is included on their profile.
- Signatures are REQUIRED for the Chapter Personnel Report to be considered complete (and may be collected in-person or electronically). After the approval of the Director of Bands, your reports and forms will show a status of either "Submitted to Headquarters" or "DOB Approved, Pending Collection of Fees". If the form shows the "DOB Approved, Pending Collection of Fees" status, you will need to print the Summary Page and gather signatures from the listed Active, Conditional, or

Associate members, verifying that each has read, understands, and agrees to abide by the policies of the organization. The signed Summary Page, along with any required payment, must then be mailed, emailed, uploaded to the online payment form, or faxed to National Headquarters before the form's postmark deadline to be considered On-time. At this point, you will need to update the status to "Form & Payment Sent to National Headquarters" in the OMRS.

- The Online Membership & Reporting System will automatically determine whether your submitted forms are to be considered Early, On-time, or Late based on the date that the form is submitted to National Headquarters for processing. If sending by mail, the required signature page must also be postmarked by the following deadlines or the status of the submission will be changed to late, regardless of when the online form was set to a status of "Form & Payment Sent to National Headquarters."
- PAYMENT METHOD FOR THE OMRS: Payments for the Chapter Personnel Report and/or the Chapter Personnel Update, can now be accepted as follows:
 - BY MAIL: Check or Money Order Mailed to National Headquarters with the signed Summary Pages included with the payment.
 - BY PHONE/FAX: By credit card over the phone when you call National Headquarters at 405-372-2333. Signed Summary Pages must have already been received by mail, email (hqsec@kkytbs.org) or by FAX (405-372-2363).
 - ONLINE: By credit card or eCheck ONLINE by clicking on the following link. The Signed Summary Pages must be attached as a PDF: <https://www.tbsigma.org/tbs-form-payment-gateway/>

If your chapter has concerns about making payments on-time for the Chapter Personnel Reports, please reach out to our National Executive Director, Steve Nelson at: nelson@kkytbs.org, cc'ing council@tbsigma.org.

Officer and Chapter Update Form

If your chapter held elections prior to August 31, please make sure that the Officer & Chapter Update is submitted and approved no later than August 30. If you hold elections after September 1, please submit the Officer & Chapter Update after the Chapter Personnel Report has a status of Transaction Confirmed or Transaction Completed.

National Report Due Dates

FORM	DUE DATE
Chapter Personnel Report	Semester Schools EARLY: Before September 15 LATE: After September 30 Quarter Schools EARLY: Before September 30 LATE: After October 15
Fall Activity Report	December 1
Spring Activity Report (formerly Chapter Summary Report)	June 1

Membership Candidate Registration	Within 7 days of First Degree Report in OMRS and signatures must be submitted to be considered on-time
Initiate Registration	30 days from date of initiation (Third Degree) Dues and signatures must be on-time as well as the form and all approvals
Honorary Initiation	30 days from date of initiation (Third Degree) Dues and signatures must be on-time as well as the form and all approvals
Chapter Personnel Update	Used for reporting status changes after CPR has been completed. Late fees are applied according to the same deadlines as the Chapter Personnel Report
Graduating Seniors Report	Each term someone graduates *recommended to submit with FAR & SAR
Officer & Chapter Update	Immediately following elections
Sponsor & DOB Update	When needed to report a new Sponsor/DOB or a change in their school contact information

We encourage each chapter to be proactive in meeting all financial and administrative obligations by the prescribed deadlines and if possible, early. If the National Council can assist your chapter in this regard, please let us know.

Finally, enclosed with this packet is information regarding Tau Beta Sigma initiatives, updates, and reminders for the school year as we prepare for the 2023 National Convention in Orlando, Florida. If you have any questions, please feel free to reach out to the National Council by emailing council@tbsigma.org.

On behalf of the entire National Leadership Team for Tau Beta Sigma, I want to wish each of you a wonderful start to the academic year, with continued success throughout, "For Greater Bands!"

In the Bond of Service to Music,



Erika L. Pope
National President

National President Updates

2021-2023 Tau Beta Sigma National Council



National Council



Discontinuation of Active Membership Cards

Beginning this year and for the first time since 1928, National Headquarters will discontinue the printing and mailing of annual Active Membership cards to chapters. Although this is a major change in previous operations, this change will further prepare the organizations for the transition to our new online membership system called OPUS. If there are any questions pertaining to this change, please do not hesitate to reach out to NHQ by emailing kkytbs@kkytbs.org.

Chapter Visitation Program

Chapters who have not already been visited by a member of our National Leadership Team this biennium, should expect to be contacted about scheduling either an in-person or virtual visit with the chapter. More information about upcoming visits will be shared with each chapter president, Director of Bands, and Sponsor as they are scheduled.

National Convention 2023

National Convention 2023 will be in Orlando, Florida at the Caribe Royale Orlando from July 11-14, 2023. Begin planning now to make the journey to the Sunshine State to take part in leadership development opportunities, dynamic musical performances, and fellowship with Sisters and Brothers from all across the country! #BuildingBandsBeautiful



Tau Beta Sigma DEIA Initiatives

The TBS Diversity, Equity, Inclusion, and Accessibility Committee (DEIA) has continued working to identify opportunities to further pursue our long term commitment to cultivating an inclusive experience for all Sorority members. This has taken form in some of the following ways:

Proposed TBS Diversity Statement

Tau Beta Sigma is committed to advancing diversity, equity, inclusion, and accessibility in collegiate bands by cultivating an inclusive culture which reflects our diverse membership and organizational ideals. We take action now and will sustain our progress toward these commitments in the future.

We demonstrate our commitment to DEIA by: continuing to educate ourselves; empowering and centering the experiences of members of historically underrepresented populations; fostering an inclusive environment in our chapters and band programs; and acknowledging and responding to the impact that our history has had on our Sorority.

Coming this Fall - Sister/Brother Terminology Survey

The DEIA committee was tasked with creating a survey for both Active and Alumni members of the organization to collect feedback on commonly used terminology when referring to fellow members of the Sorority. The committee is working on developing the survey, to be ready to send out in October 2022. Be on the lookout for this very important piece of data collection!

Chapter Operations Guidebook

The TBS Chapter Operations Guidebook (CHOPs) has been updated and is available by visiting tbsigma.org or by clicking on this [link](#). The CHOPs Guidebook provides chapters with guidance on a variety of topics including basic chapter operations, officer roles, membership education, chapter budgets, and so much more. We encourage chapter executive boards to take time to review this guidebook together as you are planning out your school year!



National VP for Membership & Expansion Updates

Our Membership Matters: Reach out for TBSigma Chapter Support!

Welcome to another year of learning, sisterhood, and service to the band! As we are headed into another year, please know that your Sisters have your back and are here to support you this year. If your chapter needs extra support in recruitment tips, membership education plan development, and even educating your new members, please contact our National Vice President for Membership & Expansion, Siobhan Wilkes (Siobhan@TBSigma.org), for help. Every member matters, and we are here to help you succeed as an individual and chapter!

Overture: Tau Beta Sigma's National Curriculum

Overture, the National Curriculum of Tau Beta Sigma, was created to ensure clarity and consistency for Membership Candidates and newly initiated members of Tau Beta Sigma while providing appropriate resources to support Chapter Membership Educators. Below are the significant updates within the 2022-2023 Tau Beta Sigma National Curriculum that chapters can expect this fall.

2022-2023 Overture Updates

- Activities
 - Chapters are only required to select three activities per Module vs. the 6-7 required last year. When filling out the MEP submission form, chapters will select three activities, and some lessons have had activities removed to beef up the class discussion.
- Projects
 - Service projects and fundraisers are highly recommended for your membership plans! This change was added to reflect current practice in that most chapters of TBSigma already have this in their MEPs! Please work with your chapter to add guidance on membership candidate fundraisers and service projects, so they get this active practice.
- Module Zero
 - As the introductory Module for new membership candidates, this Module has been standardized into a video for all chapter VPMs to show to their membership candidates. To see this video, visit: <https://bit.ly/TBSModuleZero>
- History
 - The 2022-2023 version of Overture has expanded information on TBSigma History throughout the curriculum to include information on Historically Black Colleges & Universities (HBCUs) and other minority-serving institutions where we have chapters of TBSigma.
- More about the Five & Eight
 - Our shared values included in the Eight Essential Factors and Five Qualities have been expanded throughout the curriculum as discussion topics in most lessons and introductory information in Module One.
- Trimmed Down
 - Overall, the document has been trimmed down, and information has been moved to the Overture hub on the national website. To see all resources, visit: www.TBSigma.org/Overture

To access the 2022 version of Overture, visit: www.tbsigma.org/Overture and use the password to access the document (email overture@tbsigma.org if you don't already have the password). *Please do not share this password with non-initiated members of TBSigma as the Educators Manual includes Ritual Information.*

Membership Education Plan Form

Before ANY member recruitment and member intake, chapters will complete the Membership Education Plan form. Each Chapter Membership Educator should use this form to submit documents that provide information about your Chapter's Membership Education Plan.

Activity Requests should detail activities that ARE NOT a part of the Overture Curriculum.

***NOTE: Only Chapter Vice Presidents or Membership Educators should complete this form.

If you need further guidance, please email all questions to overture@tbsigma.org. Thank you!

DEADLINES TO REMEMBER:

1. This form should be submitted by August 15, 2022 (for Fall Classes AND Fall Recruitment) and December 1, 2022 (for Spring Classes and Spring Recruitment).
2. Please allow 14 Days for your MEP to be reviewed. You will receive contact from your District Counselors or District VPM for updates and approval.
3. Membership Candidate Registration Form - Due within seven days of completing 1st Degree.
4. Initiate Registration Form and Initiate Fees - Due within 30 days of completing 3rd Degree.

Click to access the submission form: [Tau Beta Sigma Membership Education Plan Submission Form \(2022-2023\)](#)

Stay Connected!

Join the TBSigma Overture Facebook Group to learn more tips on recruitment, teaching the curriculum, and more! To join visit www.facebook.com/groups/tbsoverture.



National VP for Special Projects Updates

Focus on Five

Are you ready for the 2022-2023 Focus on Five Campaign? Chapters are encouraged to participate in these five programs for their chapter, to further support the ideals of Tau Beta Sigma. There are three additional challenges in the form of "lyre pieces" where chapters support National Convention and their respective districts. We can't wait to see how chapters participate this year!

 <p>This stripe brings you #backtobasics with three parts for achievement: 1. Have your chapter Focus on 5 Liaison join the TBS Focus on 5 Campaign Facebook Group. 2. Turn in your chapter Budget & Constitution to your District Counselors. 3. As a Chapter, watch the TBS Risk Management video, take the Kahoot! quiz, and take a picture as a chapter with your signed "take a stand for TBS" promises.</p> <p>Deadline: October 15, 2022</p>	 <p>Share music with your community by hosting a TBS Coda Project for senior citizens within your community. Take a picture of the event, and upload it in a post to the Focus on Five facebook group. If photos are not allowed, please fill out the Coda Participation Form located in the TBSigma Programs Guide, and be sure to include a signature from an organization official of whom you worked with.</p> <p>Deadline: June 1, 2023</p>
 <p>Host a virtual or in-person Women in Music Speaker series event, and invite everyone! As usual, take screenshots of the group in attendance, along with the promotional materials and upload them in a post to the Focus on 5 Facebook Group. A reception is optional, but feel free to send a thoughtful gift to the speaker!</p> <p>Deadline: June 1, 2023</p>	 <p>Inspire the youth in your community by planning and executing the Crescendo Project. Take a picture of the event, and upload it in a post to the Focus on Five facebook group. If photos are not allowed, please fill out the Crescendo Participation Form located in the TBSigma Programs Guide, and be sure to include a signature from an organization official of whom you worked with.</p> <p>Deadline: June 1, 2023</p>
 <p>For the Black Stripe, chapters are encouraged to be better musicians using the For Greater Practice Initiative! For three consecutive or non-consecutive months, Chapters are encouraged to have 50% of their members practice an average of four hours a month, utilizing group or solo practice on their instrument, flag, breathing gym, etc. Check out the TBSigma Programs Guide for more information.</p> <p>Deadline: June 1, 2023</p>	 <p>Left Lyre Piece: Host a National Intercollegiate Band audition recording session for your music department. <i>Deadline: April 1, 2023</i></p> <p>Center Lyre Piece: Each of the District Vice Presidents for Special Projects have identified their district's Center Lyre Piece project. Check with your District VPSP for the details of earning the Left Lyre Piece. <i>Deadline: June 1, 2023</i></p> <p>Right Lyre Piece: Successfully seat your chapter's delegate at the 2023 National Convention in Orlando, Florida. <i>Deadline: July 11, 2023</i></p>

Tau Beta Sigma National Convention Savings Plan Challenge

Are you excited about the 2023 National Convention, but concerned with the cost of it all? Check out the [Savings Plan Challenge Facebook Group](#)! In this group, Sisters will share savings tips, participate in contests on how to save, and so much more! Don't delay-join today!

National VP for Communication & Recognition Updates

Awards

More information about available national awards and certificates can be found at www.tbsigma.org/awards.

Awards for Active Members & Chapters

- Due March 1st
 - The Baton
 - Service Certificate

Due at the end of Academic Term

- Academic Achievement Program: Top Chapter Scholar Award, Outstanding Scholarship Award, Chapter Certificate of Excellence
- Recognition Certificates - All with No Specific Due Date
 - Citation of Excellence (Opportunity for Recognition following Summer Band Camps) - Suggested to Give at the Beginning of the Academic Year
 - "For Greater Bands" Award for Instrumental and Visual Excellence - Suggested with End of Season Banquet
 - The Briquette Awards for Military Recognition - Suggested for Veterans Day (November) or Military Appreciation Month (May)

Awards for Distinguished Individuals

- Due January 1st
 - Paula Crider Outstanding Band Director Award
- Due March 1st
 - Outstanding Service to Music Award
 - Chapter Sponsor Award
 - Johnnie Vinson Award

Scholarships

All scholarship applications are due May 1st and recipients are awarded \$1000! More information about the national scholarships can be found on the national website at www.tbsigma.org/scholarships.

- Tau Beta Sigma National Scholarship for Outstanding Student Leaders: This award honors Active members who have distinguished themselves as outstanding student leaders of Tau Beta Sigma, their band, their campus, and in academics.
- Tau Beta Sigma Patsy Drury Hejl National Scholarship for Outstanding Musical Achievement: This award honors Active members who have distinguished themselves as outstanding musicians during their college career.
- Tau Beta Sigma Wava Scholarship: This award is designed to provide assistance to women who are preparing to enter the field of Music Education.
- Tau Beta Sigma Legacy Scholarship: This award is designed to provide assistance to Active members who demonstrate outstanding business ability within Tau Beta Sigma or their band and is open to applications from women and men in Tau Beta Sigma.

For details on each Tau Beta Sigma Scholarship and to apply online, visit www.tbsigma.org or contact National Vice President for Communication & Recognition, Allison Leemann at allison@tbsigma.org.

Meet the Tau Beta Sigma Board of Trustees

TAU BETA SIGMA
FOR GREATER BANDS

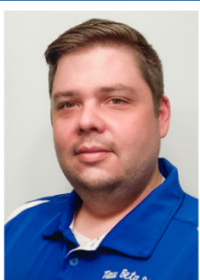
Board of Trustees



Dr. Dawn Farmer
Chairperson



Kris Wright
Vice Chairperson



Jason Dornbush



Jonathan Markowski



Rosalyn McDonald



Adrienne Rall

Immediate
Past President



Erika Pope

National
President

To contact the Board of Trustees directly, email trustees@tbsigma.org.

TBSAA Executive Council Updates

Join the Tau Beta Sigma Alumni Association (TBSAA)

The TBSAA Membership year begins on July 1st each year. It is not too late to remind your new Alumni Members that they can continue their membership journey in TBS by joining the TBSAA at www.tbsalumni.org/membership!



TBSAA Executive Council



David Alexander
Chairperson



Dr. Thea Murphy
Vice Chairperson



Marissa Archuletta
Membership Director



Mikaela Rhodes
Communications Director



Jessica Smith
Programs Director



Tyra Yiare
Finance Director

To learn more about the Tau Beta Sigma Alumni Association go to tbsalumni.org or email tbsaa@tbsigma.org.

National Intercollegiate Band 2023



The time has come to start solidifying a plan to attend our National Convention and begin working on your auditions for the 2023 National Intercollegiate Band! Being a member of the NIB is an opportunity of a lifetime, and your experiences and memories will live on forever. Auditions are open to all qualified college musicians and being a member of KKΨ or TBΣ is NOT a requirement.

Some of the Benefits:

- Performing under the direction of distinguished Conductor, Rodney Dorsey, Director of Bands at Indiana University
- Being a part of the ensemble that performs the 2023 world premiere by renowned composer, Michael Daugherty, Professor of Composition at the University of Michigan
- Meet and perform with other collegiate musicians from various backgrounds
- Become a part of a time honored tradition of excellence!

For more information, contact National VP for Professional Relations Dr. LaToya Webb (latoya.webb@tbsigma.org) and follow the NIB on various social media platforms!



Social Media Information

STAY CONNECTED WITH TAU BETA SIGMA



www.facebook.com
National Page /TauBetaSigma
TBSAA /TBSAA
History & Archives /TBSArchives
National Headquarters /KKYTBSHQ
NIB /NationalIntercollegiateBand



www.instagram.com
National Page @tau_beta_sigma
TBSAA @tbs.alumni
NIB @nationalintercollegiateband
#ForGreaterBands #TBSigma
#WithMySistersIAmBest



www.twitter.com
National Page @TauBetaSigma
TBSAA @TBSAA
National Headquarters @KKYTBSHQ



www.youtube.com/4gr8rbands
National Page @TauBetaSigma
TBSAA @TBSAA
National Headquarters @KKYTBSHQ



www.spotify.com
National Page @TauBetaSigma
National Intercollegiate Band
Fortitude | 4GR8RKnowledge Podcast

